



Management | Leasing | Investment | Consulting  
2777 Darlington Road Beaver Falls, PA 15010  
Main: 724-847-2728 Fax: 724-847-3233  
[www.RentWithPremier.com](http://www.RentWithPremier.com)

## Maintenance Request Form

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Daytime phone #: \_\_\_\_\_ Evening phone #: \_\_\_\_\_

Email address: \_\_\_\_\_

- I have pet(s). I have \_\_\_\_\_ cat(s). I have \_\_\_\_\_ dog(s). (If you will not be present when the repair is made, please ensure that your pet(s) cannot escape.)

If this is a **maintenance emergency**, please contact our office 24 hours a day at 724-847-2728. After hours, you be able to reach our emergency maintenance line using this number.

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Please give a detailed description of the item needing repair.

Example: First floor bathroom outlet does not provide power. When entering the bathroom, the outlet is on the wall to the left.

Repair description:

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**Please fill out a separate form for each item needing repair.**

**This form may be dropped at our office, emailed to [workorders@rentwithpremier.com](mailto:workorders@rentwithpremier.com) or mailed to:**

Premier Property Management Services  
PO Box 2  
Beaver Falls, PA 15010